



*Association of Girl Scout Executive Staff*

“Committed to Professional Excellence”

## **GSUSA Employment Opportunity**

**Director, Program and Adult Development USAGSO—North Atlantic  
(3-year assignment based in Pisa, Italy)**

**Position available: January 15, 2011**

**Application deadline: October 1, 2010**

### **Background Information**

USA Girl Scouts Overseas—North Atlantic, established by Girl Scouts of the USA (GSUSA) in collaboration with the U.S. military in Europe, provides support to 8 countries in Europe with 3,800 girl members and 2,300 adult members in Germany, Belgium, Italy, Portugal, Turkey, Spain, the Netherlands, and the UK. The staff of USAGSO—North Atlantic is comprised of a CEO, two membership and marketing directors, one director of membership services, one program/adult development director, and 5 support staff members.

### **Position Summary**

The Director of Program and Adult Development is responsible for girl program support and adult volunteer learning throughout the USAGSO—North Atlantic jurisdiction. She/he design, develops, coordinates, and implements innovative approaches to adult development, administering the adult learning function as well as USAGSO—North Atlantic girl program opportunities. The director, through series/event leadership program experiences based on the national Girl Scout program, is responsible for retaining and increasing girl/adult membership. She/he is responsible for the Girl Scout Learning Experience (GSLE) being offered in a flexible format and implemented to meet national leadership outcomes. The director provides expert knowledge in the field of outdoor program and is responsible for the development, implementation, and management of summer camp program for girls. The director also serves as the liaison to the board's Grants Committee.

### **Qualifications**

- Minimum 5 years' hands-on experience in Girl Scout councils in increasingly responsible adult development, program, and camp management positions, preferably with more than one council and with out-based locations, desired
- Demonstrated hands-on experience in volunteer management, including providing a high level of customer service and support to volunteers and staff
- Strong understanding and demonstrated experience in the adult learning process
- Strong understanding of GSUSA's national leadership program for all age levels and diverse populations
- Demonstrated experience in the management of summer camp, including hiring staff
- Demonstrated computer competency required (Microsoft Office Suite preferred)
- Knowledge of budgeting and financial reporting
- Strong written/verbal communication, interpersonal, and conflict resolution skills
- Demonstrated experience working with little direct supervision as well as on a collaborative team
- Experience living and/or working in another country or extensive travel abroad highly desirable
- Experience interacting with the military or working/living in a military setting desirable
- Travel approximately 35 percent of time involving day trips, overnight travel, and/or weekends, sometimes extensive travel, as required
- Valid passport required
- Valid driver's license required to drive to various geographic locations, as needed
- Bachelor's degree in a related field or equivalent relevant experience



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**Hiring range:** To be determined (in addition, housing allowance and utilities)

**EOE/Committed to Diversity**

Apply online with cover letter and resume in one document at [www.girlscouts.org/careers](http://www.girlscouts.org/careers) and contact **Janice Jacobs, staffing consultant, Human Resources, at 212-852-8022 or [jjacobs@girlscouts.org](mailto:jjacobs@girlscouts.org),**